

Online Group Discussion Rubric

Rubric Categories	5: Exceeds Expectations	4: Meets Expectations	3: Approaches Expectations	2: Below Expectations	1: Not Acceptable
Planning: Thoroughness	All prompts in preparation notes answered; all are answered in depth	All prompts are answered; most are in depth, but some are superficially answered	All prompts are answered; some are in depth, but most are superficially answered	Some prompts are unanswered	Most prompts are unanswered
Planning: Specificity	Citations (page numbers, quiz question numbers, quotations and/or paraphrasing) given in all responses	Citations given in most responses, but some responses lack citations	Citations given in some responses	Citations given a few responses	No citations given in responses
Participation: Engagement	Consistently engaged throughout the discussion by leading the discussion, contributing ideas & actively listening*	Engaged for most of the discussion, could engage more by leading, contribute & actively listening	Engaged some of the time, but some time disengaged (not leading, contributing or actively listening)	Very limited engagement throughout the discussion	Student was absent from the discussion
Participation: Quality of Contributions	Very good discussion contributions; contributions are very helpful by clarifying, adding insight & moving the conversation forward by building on others' ideas	Good discussion contributions; contributions are mostly helpful by clarifying, adding insight & moving the conversation forward by building on others' ideas	Discussion contributions need improvement ; contributions are somewhat helpful by not taking away from the discussion, but don't add clarity, insight or move the conversation forward by building on others' ideas	Discussion contributions are superficial or vague ; they don't help/clarify or add insight, and don't move the conversation forward by building on others' ideas	Student was absent from the discussion
Participation: Shared Responsibility	All talking points from all group members' are sufficiently discussed	Most talking points from all members are sufficiently discussed. Some may be mentioned by not discussed with any depth	Some talking points from all members are sufficiently discussed, but some are not discussed at all	Most talking points from all group members are not discussed	Student was absent from the discussion

*Active listening includes: Asking specific questions, summarizing/restating what you understand somebody is saying, using brief affirmations (“I see”), demonstrating concern, and building trust by showing you are listening to what others are saying