

07/17/2020 12:06:31 PM from Autumn Wilke to Everyone: For folks just joining A live transcript is available at https://otter.ai/s/ZZLc0k_fQrW7Joz2wUi4dQ This will work best in Google Chrome

07/17/2020 12:06:34 PM from Samuel Rebelsky to Everyone: Welcome to Grinnell!

07/17/2020 12:06:42 PM from Ashley Adams to Everyone: Welcome! Excited you're here!

07/17/2020 12:06:43 PM from Celeste Miller (she, her, hers) to Everyone: Welcome Schvalla!

07/17/2020 12:08:18 PM from Schvalla Rivera to Everyone: Thank you everyone!

07/17/2020 12:10:58 PM from Schvalla Rivera to Everyone: Thank you Celeste! I'm excited to be here.

07/17/2020 12:13:55 PM from Morris Pelzel to Everyone: If you record a WebEx meeting, I believe it is automatically captioned.

07/17/2020 12:13:56 PM from Ashley Adams to Everyone: Do you find Microsoft teams to be more effective than Otter AI in transcripts?

07/17/2020 12:14:05 PM from Samuel Rebelsky to Everyone: Q: Autumn: I know we can edit the Otter.ai transcripts. Can we also edit the Webex and Teams transcripts?

07/17/2020 12:14:08 PM from Schvalla Rivera to Everyone: Things I wanted to share: Anti-racism: the active process of identifying and eliminating racism by changing systems, organizational structures, policies and practices and attitudes, so that power is redistributed and shared equitably.

07/17/2020 12:15:14 PM from Vanessa Prest to Everyone: @Sam, I've done some recording in Teams, and the video saves in Stream. I was able to edit the captions in Stream.

07/17/2020 12:15:31 PM from Autumn Wilke to Everyone: A: Thanks Sam yes Otter transcripts can be edited for clarity. Otter also learns speakers and names over time so it will get more accurate over the course of the class too. Webex and Teams right now do not allow for editing of live captions. The webex transcripts however (vtt file) can be edited

07/17/2020 12:15:46 PM from Cynthia Hansen to Everyone: Here is a link to Universal Design Learning on the Disability Resources GrinnellShare site that Sonni just referenced: <https://grinco.sharepoint.com/sites/OAS/DR/SitePages/Effective%20Classroom%20Practices%20Guided%20by%20UDL.aspx>

07/17/2020 12:16:14 PM from Henry M. Walker to Everyone: When using caption software, issues typically arise with the misidentification of technical terms. Editing a caption can take extensive faculty time, as every caption for an entire session may need to be reviewed. How can this be done efficiently.

07/17/2020 12:16:28 PM from Sarah Purcell to Everyone: Does Blackboard Collaborate have a captioning feature?

07/17/2020 12:16:44 PM from Katya Gibel Mevorach to Everyone: Can Henry's note be answered?

07/17/2020 12:17:17 PM from Samuel Rebelsky to Everyone: Autumn sometimes has student assistants who can help with such things.

07/17/2020 12:19:08 PM from Valerie Benoist to Everyone: How well will these tools work for a foreign language?

07/17/2020 12:19:58 PM from Sarah Purcell to Everyone: Blackboard Collaborate?

07/17/2020 12:20:13 PM from Autumn Wilke to Everyone: @Dave do you know about blackboard collaborat

07/17/2020 12:20:21 PM from Autumn Wilke to Everyone: I have not seen captioning in it yet

07/17/2020 12:20:22 PM from Cynthia Hansen to Everyone: I will find out about Collaborate and get that posted to the chat.

07/17/2020 12:20:37 PM from Cynthia Hansen to Everyone: And also include it in the follow-up.

07/17/2020 12:22:06 PM from Autumn Wilke to Everyone: Something else to note is that if you are running a meeting/class where an otter transcript would be helpful I am working on student workers who could join with the specific role of running that otter

07/17/2020 12:22:59 PM from Ashley Adams to Everyone: Is there a comprehensive list of software that the college already pays for/has access to so we can try to stick with those that are already approved by ITS?

07/17/2020 12:23:00 PM from Autumn Wilke to Everyone: This will allow us to use a shared account that will already have the accuracy higher/learned and will take that responsibility off of the person running the meeting

07/17/2020 12:23:51 PM from Cynthia Hansen to Everyone: @Ashley, yes the list of approved software is available on the GrinnellShare site for ITS. I will post that link shortly.

07/17/2020 12:24:25 PM from Ashley Adams to Everyone: @Cynthia, thank you!

07/17/2020 12:24:36 PM from Morris Pelzel to Everyone: Here is the link to the approved software list: <https://grinco.sharepoint.com/sites/its/SitePages/>

Approved%20Software.aspx

07/17/2020 12:25:12 PM from Morris Pelzel to Everyone: And the statement on approved software: <https://grinco.sharepoint.com/sites/its/SitePages/UsingApprovedSoftware.aspx?CT=1586449922129&OR=OWA-NT&CID=a0477b87-94f7-6a4f-3fee-1987f5b23133>

07/17/2020 12:25:20 PM from Samuel Rebelsky to Everyone: Q: If the policy is as :Dave suggests, then the language needs to be clarified. "It can be frustrating to learn, for example, that Google Drive, Dropbox, and Zoom are not allowed for College use" suggests that we cannot use them in our work. Attending a meeting to learn about teaching strategies is College use.

07/17/2020 12:25:47 PM from Vance Byrd to Everyone: Q: Is there College-approved software or a platform that allows us to reproduce sound and moving images in WebEx or Collaborate or Microsoft Teams in a collaborative synchronous classroom session?

07/17/2020 12:26:32 PM from Erik Simpson to Everyone: Second Vance's question

07/17/2020 12:27:47 PM from Vance Byrd to Everyone: Follow-up to my question: Sound and moving images are pedagogically important for many courses. I'm not sure WebEx permits such functions.

07/17/2020 12:28:10 PM from Vance Byrd to Everyone: Q: Example: showing a film clip or playing a sound file.

07/17/2020 12:28:15 PM from Vance Byrd to Everyone: Film clip.

07/17/2020 12:28:17 PM from Katya Gibel Mevorach to Everyone: second to Vance

07/17/2020 12:28:35 PM from Celeste Miller (she, her, hers) to Everyone: Following up on Vance, seconding his concern.

07/17/2020 12:28:41 PM from Cynthia Hansen to Everyone: @Sam, yes, noted about updating the language of the policy. I have put that on my list to make sure its clarified.

07/17/2020 12:28:49 PM from Morris Pelzel to Everyone: @Vance It is possible to share live audio and video in Webex .. when you share files, select "optimize for motion and video."

07/17/2020 12:29:16 PM from Samuel Rebelsky to Everyone: Q: Could you explain what you mean by the difference between functional, optimal, and critical?

07/17/2020 12:29:27 PM from Katherine Walden to Everyone: More info on sharing motion/video content in Webex: <https://help.webex.com/en-us/ntx2aid/Share-Motion-and-Video-Content-in-Cisco-Webex-Meetings>

07/17/2020 12:29:29 PM from Janet Gibson to Everyone: what is a cloud platform--Sharepoint? OneDrive? Blackboard? The Web (what we see in our browser)? Office 360, including email?

07/17/2020 12:29:32 PM from Tamara McGavock to Everyone: Q: what are we to do if collaboration with colleagues at other institutions on research requires us to subscribe to services that are not otherwise approved? are we to pay for them out of pocket?

07/17/2020 12:29:58 PM from Vance Byrd to Everyone: Thank you, Mo and Katherine.

07/17/2020 12:30:01 PM from Morris Pelzel to Everyone: @Vance I should have said when you share "content"

07/17/2020 12:30:28 PM from Mark Christel to Everyone: @Vance - we do include some audio files in library reserves. I'll also be sharing some additional options for film clips at the end of this session.

07/17/2020 12:30:45 PM from Peter-Michael Osera to Everyone: @Mo I'll note that Mac OS X does not let you record desktop audio---it's a known issue for many Mac recording programs. There are workarounds, e.g., Soundflower, for being able to record/stream audio/video from a mac.

07/17/2020 12:31:29 PM from Morris Pelzel to Everyone: @PM thanks, good to know.

07/17/2020 12:31:55 PM from Vance Byrd to Everyone: Thanks, Mark.

07/17/2020 12:32:11 PM from Cynthia Hansen to Everyone: @Vance @Celeste @Katya @Erik, as follow-up to this meeting, I will share some of the answers collected here in the chat plus others.

07/17/2020 12:32:16 PM from Gina Donovan to Everyone: @Vance this is also a feature in Collaborate, to share audio that does not have to be filtered through speakers and microphones. So if I am sharing a video in Collaborate, I can check a box on that share application area to share audio and it will share the audio from that tab or application. Note though that this does not work in Safari

07/17/2020 12:32:29 PM from Sarah Purcell to Everyone: Breakout rooms in Webex. Huzzah!

07/17/2020 12:32:33 PM from Vance Byrd to Everyone: Thanks, Gina.

07/17/2020 12:32:52 PM from Samuel Rebelsky to Everyone: Q: Dave, from the perspective of an instructor, we do not have feature parity. As you noted, Webex does not have breakout rooms (and it sounds like it may not have them in time for the start of the semester).

07/17/2020 12:33:21 PM from Cynthia Hansen to Everyone: As a note to everyone, I am keeping track of all of the chat questions, and will make sure answers are included in the materials shared after the meeting. I will also do individual follow-ups as needed.

07/17/2020 12:33:31 PM from Vance Byrd to Everyone: Q: Is there a more seamless way to move between breakout rooms? WebEx doesn't do this easily. Collaborate takes S000 long.

07/17/2020 12:33:39 PM from Christopher French to Everyone: @Sam <https://www.theverge.com/2020/7/11/21321226/cisco-webex-virtual-backgrounds-zoom-teams-meet-google-microsoft>

07/17/2020 12:33:42 PM from Cynthia Hansen to Everyone: So if you don't feel like your question is answered here or afterwards, please reach out to me.

07/17/2020 12:33:58 PM from Ashley Adams to Everyone: Can classrooms utilize Teams? I've heard great things about the video features.

07/17/2020 12:34:41 PM from Christopher French to Everyone: @Sam - shoot wrong article. But it's supposed to be released in August.

07/17/2020 12:35:49 PM from Tamara McGavock to Everyone: @Vance @Ashley My understanding is that Teams can do breakout rooms AND will let you see more than 4 people at once (which Blackboard collaborate cannot do). The process to request a Team took me more than 10 days, which was frustrating since I couldn't even test out the features before having a Team.

07/17/2020 12:35:56 PM from Sarah Purcell to Everyone: @Cynthia in follow-up maybe you could clarify what I THINK to be true: that if instructors use a software platform to produce a video or something else for student CONSUMPTION only (and students never join the platform,, or add data, etc.) the platform doesn't need approval.

07/17/2020 12:36:36 PM from Vance Byrd to Everyone: Thanks, Tammy. It good to know that something might work as well as Zoom.

07/17/2020 12:36:41 PM from Danielle Perkins to Everyone: I was able to request a Team and get approved in 1 business, so maybe it varies? (I used it for a four-week student workshop series, group advising - it was great for file-sharing and chatting)

07/17/2020 12:36:43 PM from Celeste Miller (she, her, hers) to Everyone: I need an answer to Sarah's question as well. thanks

07/17/2020 12:36:43 PM from Peter-Michael Osera to Everyone: https://grinco-my.sharepoint.com/:w:/g/personal/osera_peter_grinnell_edu/ETqYojFgJThGrg2SdU5b5CoBScSMsG---iay0e00M5JxPEA?e=SQU0fc

07/17/2020 12:36:44 PM from Cynthia Hansen to Everyone: Here is a link to the shared document Peter-Michael is referencing: https://grinco-my.sharepoint.com/:w:/g/personal/osera_peter_grinnell_edu/ETqYojFgJThGrg2SdU5b5CoBScSMsG---iay0e00M5JxPEA?e=ustt17

07/17/2020 12:36:45 PM from Peter-Michael Osera to Everyone: https://grinco-my.sharepoint.com/:w:/g/personal/osera_peter_grinnell_edu/ETqYojFgJThGrg2SdU5b5CoBScSMsG---iay0e00M5JxPEA?e=SQU0fc

07/17/2020 12:36:47 PM from Peter-Michael Osera to Everyone: https://grinco-my.sharepoint.com/:w:/g/personal/osera_peter_grinnell_edu/ETqYojFgJThGrg2SdU5b5CoBScSMsG---iay0e00M5JxPEA?e=SQU0fc

07/17/2020 12:37:11 PM from Cynthia Hansen to Everyone: we are good! Link worked

07/17/2020 12:38:03 PM from Cynthia Hansen to Everyone: @Sarah @Celeste, yes I will follow up with that clarification

07/17/2020 12:39:40 PM from Sarah Purcell to Everyone: @Cynthia Thanks!

07/17/2020 12:41:47 PM from Samuel Rebelsky to Everyone: @Autumn and @Sondi: What do you think about the accessibility of this kind of approach?

07/17/2020 12:42:00 PM from Sarah Purcell to Everyone: Can you say how you set the permissions to create this shared document in OneDrive? I have had spotty success..

07/17/2020 12:42:05 PM from Vanessa Preast to Everyone: Q: PM, is there a version history for this as there is in Google Docs?

07/17/2020 12:42:24 PM from Janet Gibson to Everyone: I clicked on edit document and all I see is a giant W icon and then a message saying I can't open it. So I am not a fan of this approach.

07/17/2020 12:42:29 PM from Samuel Rebelsky to Everyone: I know that the document is accessible, but finding where things are happening can be hard. (I suppose that narration would help with that.)

07/17/2020 12:42:30 PM from Autumn Wilke to Everyone: For the majority of students this would actually work well. If we have a student using a screen reader we would want to test out how the screen reader deals with new content being added

07/17/2020 12:42:37 PM from Erik Simpson to Everyone: FWIW, I've done activities like this many times, and I've found that Word loses data quite a bit when it tries to manage more than a handful of simultaneous editors.

07/17/2020 12:42:50 PM from Samuel Rebelsky to Everyone: Thanks Autumn!

07/17/2020 12:43:52 PM from Sondi Burnell to Everyone: @Sam @Autumn - zooming function works to enlarge.

07/17/2020 12:43:57 PM from Vanessa Preast to Everyone: I've seen versioning in place when sharing docs in Teams, but it seems spotty or absent when sharing through OneDrive. Not sure why.

07/17/2020 12:43:59 PM from Celeste Miller (she, her, hers) to Everyone: I have had zero succes trying to get to the document. Forget editing...

07/17/2020 12:44:05 PM from Janet Gibson to Everyone: When it doesn't work, it

increases feelings of exclusion.

07/17/2020 12:44:39 PM from SonDi Burnell to Everyone: @Sam and @Autumn – Read & Write tool bar also reads the document.

07/17/2020 12:44:51 PM from Cynthia Hansen to Everyone: @Janet @Celeste, yes we need to work on ways to communicate how to make time for getting access and participating, this will also be an issue for our students

07/17/2020 12:44:59 PM from Autumn Wilke to Everyone: Teams collaborative documents have worked really well and may be a good option echoing what Vanessa said

07/17/2020 12:45:04 PM from Vance Byrd to Everyone: Q: What is the recommended internet speed that Grinnell College recommends for teaching from home, especially if there are multiple remote sessions happening from one home.

07/17/2020 12:45:17 PM from Samuel Rebelsky to Everyone: :DaveR: Here's an example of not-quite feature compatability. It seems that both Google Docs and Word Online provide collaborative document editing. But Google Docs provides a history (that we may see value in) and Word online does not seem to.

07/17/2020 12:45:44 PM from Susan Sanning to Everyone: @ Vance same question

07/17/2020 12:45:46 PM from Vance Byrd to Everyone: Q: When do faculty members qualify for hot spots? If Mediacom fails—which happens—instruction could fail.

07/17/2020 12:46:06 PM from Vance Byrd to Everyone: Q: It seems like hotspots could be useful in such emergency situations.

07/17/2020 12:46:21 PM from Samuel Rebelsky to Everyone: Vance: I've been using my iPhone as backup. (Not ideal, but it seems to suffice.)

07/17/2020 12:46:31 PM from Cynthia Hansen to Everyone: Re: hotspots, you can request them through ITS, see here: <https://grinco.sharepoint.com/sites/its/SitePages/RemoteWorking.aspx>

07/17/2020 12:46:44 PM from Sarah Purcell to Everyone: When will we get the "teaching kits?"

07/17/2020 12:46:48 PM from Samuel Rebelsky to Everyone: @Sondi: Thanks.

07/17/2020 12:46:50 PM from Susan Sanning to Everyone: @Vance the college provided hotspots have limited data and at least mine is fairly slow. That may be because of my rural location though

07/17/2020 12:47:07 PM from Vance Byrd to Everyone: Thanks, Sam and Susan and Cynthia.

07/17/2020 12:47:18 PM from Cynthia Hansen to Everyone: Re: teaching kits, they have been ordered, everything has arrived except the webcams, we are waiting to see if they come quickly or not, otherwise we will distribute without camera

07/17/2020 12:47:25 PM from Cynthia Hansen to Everyone: DaveR is saying this now

07/17/2020 12:47:32 PM from Tamara McGavock to Everyone: If we already have something (e.g. a webcam) are we able to just get *some* of what's in the teaching kit? Or is it recommended to only use the components of the teaching kit?

07/17/2020 12:47:32 PM from Sarah Purcell to Everyone: :-)

07/17/2020 12:48:07 PM from Tyler Roberts to Everyone: could we put the website with info about teaching kit in chat?

07/17/2020 12:48:32 PM from Autumn Wilke to Everyone: <https://grinco.sharepoint.com/sites/its/SitePages/Online%20Teaching%20Kit.aspx?CT=1594966044066&OR=OWA-NT&CID=cf9e7390-1a54-6d01-2307-bc61c31a6188>

07/17/2020 12:48:33 PM from Caleb Elfenbein to Everyone: @sam, I believe there is a version history feature in Word. If you click in "Tell me what you want to do" and type version history.

07/17/2020 12:48:35 PM from Autumn Wilke to Everyone: @tyler

07/17/2020 12:48:54 PM from Samuel Rebelsky to Everyone: Q for Cassie: Is there a way to provide additional information about textbooks to students (e.g., that you would be okay with preior editions)?

07/17/2020 12:49:02 PM from Cynthia Hansen to Everyone: This should be the link for teaching kits: See more online: <https://grinco.sharepoint.com/sites/its/SitePages/Online%20Teaching%20Kit.aspx>

07/17/2020 12:49:13 PM from Tamara McGavock to Everyone: Q for @Cassie – my bookstore selection form did not have a space for requesting books for my Tutorial. Did I miss something?

07/17/2020 12:49:49 PM from Cynthia Hansen to Everyone: We know we are throwing a lot of information at you in a short amount of time. We are planning follow-ups on all of these topics for "deeper dives" and more conversation.

07/17/2020 12:50:01 PM from Katya Gibel Mevorach to Everyone: can you address the possiblity of getting copyright for streaming the DVDs which are in our collection?

07/17/2020 12:50:12 PM from Cynthia Hansen to Everyone: @Katya, that's the next slide!

07/17/2020 12:50:19 PM from Katya Gibel Mevorach to Everyone: great

07/17/2020 12:50:44 PM from Tammy Nyden to Everyone: can we get the new fair use guidelines?

07/17/2020 12:51:30 PM from Katya Gibel Mevorach to Everyone: deadline to send in titles?

07/17/2020 12:51:48 PM from Katya Gibel Mevorach to Everyone: perfect

07/17/2020 12:52:19 PM from Cynthia Hansen to Everyone: Follow-ups on the information presented here will happen in various environments and communicated in multiple ways. Please keep checking the pandemic planning site for important updates: <https://grinco.sharepoint.com/sites/PandemicPlanning/Updates/default.aspx>

07/17/2020 12:52:43 PM from Tamara McGavock to Everyone: @Library – is it possible to know the names of the collections so that we can find out whether the films we want to show are available?

07/17/2020 12:52:57 PM from Sarah Purcell to Everyone: Cynthia, can you paste the link for training signup?

07/17/2020 12:53:08 PM from Cynthia Hansen to Everyone: @Tammy, yes, I will check with Mark Christel to get fair use updates

07/17/2020 12:53:37 PM from Autumn Wilke to Everyone: Here is the link for its training:

07/17/2020 12:53:38 PM from Autumn Wilke to Everyone: More options available on ITS' GrinnellShare site: <https://grinco.sharepoint.com/sites/Training/SitePages/Home.aspx?e=1%3Afbfaef7b35464bdca00fd71a319e4b3e&CT=1594966586330&OR=OWA-NT&CID=7a2e1e1d-b213-032a-841c-01e1127b2aae>

07/17/2020 12:53:51 PM from Morris Pelzel to Everyone: ITS training schedule <https://grinco.sharepoint.com/sites/training/SitePages/Home.aspx>

07/17/2020 12:54:13 PM from Samuel Rebelsky to Everyone: For future Community Fridays: Can we please make the slides available in advance of the meeting (or at the start)? It's a good UDL practice.

07/17/2020 12:54:17 PM from Tony Lewis to Everyone: The World Cinema Collection is now available on the Libraries' Database A-Z List under W.

07/17/2020 12:54:51 PM from Samuel Rebelsky to Everyone: @Cynthia: Thanks for that.

07/17/2020 12:55:08 PM from Lesley Wright to Everyone: Good suggestion on Fall and Spring!

07/17/2020 12:55:37 PM from Cassie Wherry to Everyone: The link for Tutorial adoptions will go out Monday. Sorry they were missed.

07/17/2020 12:55:56 PM from Rebecca Ciota to Everyone: @Tony, Thank you

07/17/2020 12:56:31 PM from Mark Christel to Everyone: In addition to the "World Cinema Collection", we are negotiating a second large collection, so we'll announce that asap if we're able to purchase.

07/17/2020 12:56:59 PM from Cynthia Hansen to Everyone: <https://grinco.sharepoint.com/sites/PandemicPlanning/Updates/default.aspx>

07/17/2020 13:00:41 PM from Samuel Rebelsky to Everyone: PM: I thought that was a privacy setting.