Dear Grinnell College Faculty,

Per the earlier email from Dean Harris, as we all come to better understand the level of disruption caused by the COVID-19 pandemic, the Grinnell College Executive Council has determined to suspend two important spring 2020 deadlines. Please read through this email carefully and consult the guidance from Academic Advising before discussing these options with your advisees. As always, there are special considerations for specific student populations.

**S/D/F Grading**
A decision about the spring 2020 deadline to elect S/D/F grading has been suspended until next week. The Office of the Registrar will continue to accept and process requests for S/D/F grading past the previously announced April 10 deadline. As mentioned in previous notifications, several policies related to S/D/F grading have been waived for the spring 2020 semester.

- **Process:** Students may elect S/D/F grading for any or all of their spring semester classes by submitting the S/D/F Grading Opt-In Form.

- **Important to Know:**
  - Courses graded S/D/F will satisfy major, concentration, and degree requirements.
    - Graduating Fourth Years: Electing the S/D/F grading option will NOT affect their ability to graduate in May 2020.
  - The decision to elect S/D/F is reversible up until the deadline, to be determined next week.

**Course Withdrawal**
A decision about the spring 2020 course withdrawal deadline has been suspended until next week. The Office of the Registrar will continue to accept and process requests for course withdrawals past the previously announced April 10 deadline.

- **Process:** If a student needs to withdraw from a course, they are being directed to send an email to their adviser(s) with the course and section code (e.g. BIO-150-01.) Advisers must forward that request, along with their approval, to registrar@grinnell.edu for processing.
• **Important to Know:** Students will be assigned a grade of “W” for the course. This grade will appear on their academic transcript; however, it is not computed into their term or cumulative GPA.

This information is especially important in your roles as faculty advisers as students will be seeking your guidance and, in the case of course withdrawals, your approval. To support you, the staff in the Academic Advising Office is available to consult by email ([advising@grinnell.edu](mailto:advising@grinnell.edu)) or WebEx. Staff in the Office of the Registrar ([registrar@grinnell.edu](mailto:registrar@grinnell.edu)) are also available. Students will be receiving the attached notification/reminder via email later today.

Let us know if you have questions or concerns.

The Office of the Registrar